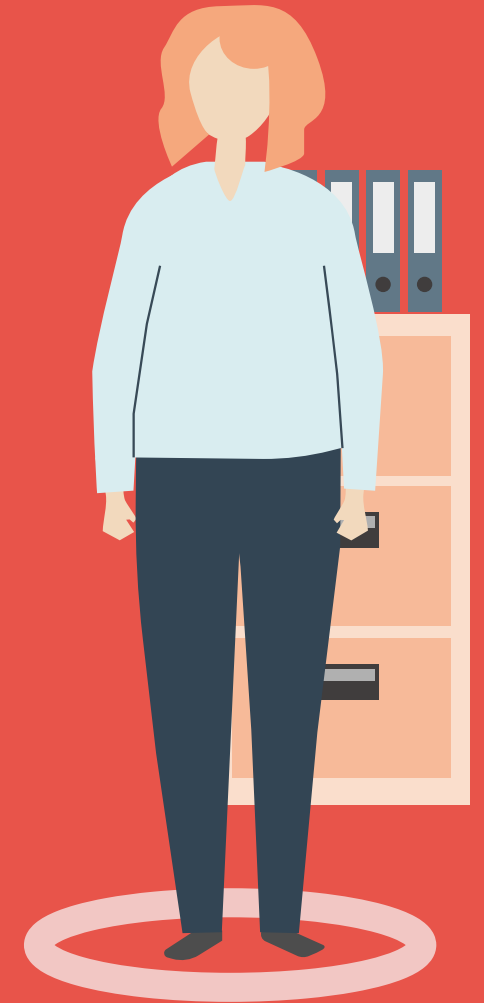


# Preparing for work after lockdown

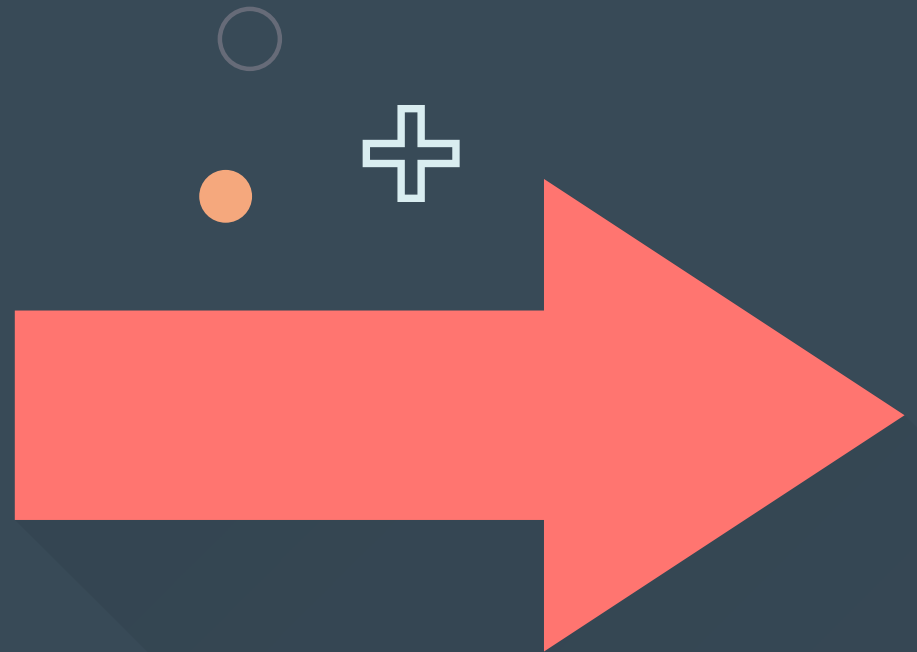


Safe working and safe distancing  
design in the workplace during  
COVID-19

# Thinking ahead

**With the UK Government publishing guidance on working safely during COVID-19, and now with a Routemap from the Scottish Government, returning to work after lockdown has fully entered the national conversation.**

For each business working across multiple industries (construction, factories, offices, homes, restaurants, remote working/offshore and shops) safe working design will mean different things.



*h\**

# Guidelines at a glance

UK Government COVID-19 safe working guidance for England at a glance:

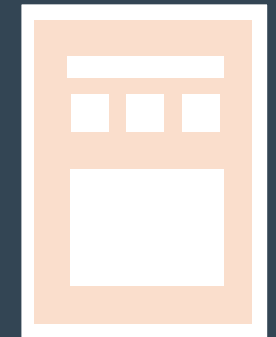
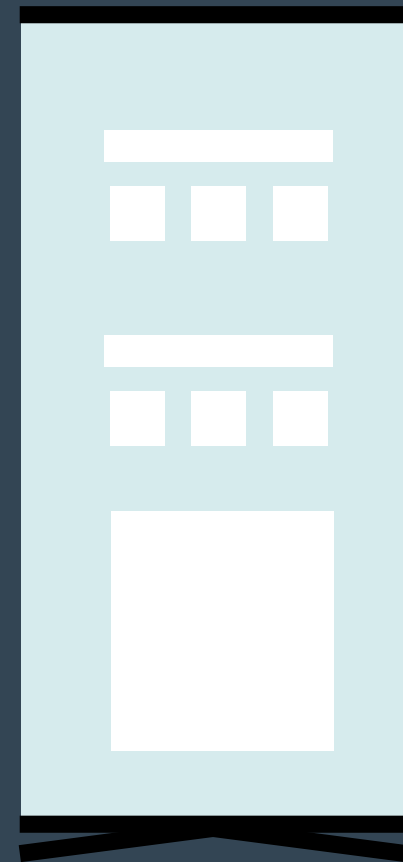
- 1 Carry out a risk assessment
- 2 Increase entry points
- 3 Promote the frequency of handwashing and surface cleaning
- 4 2m apart across the business
- 5 Use of screens and barriers to separate people
- 6 Back-to-back or side-by-side working
- 7 Small groups only
- 8 Regulate the use of communal areas
- 9 One-way flow through buildings



h\*

# Brand focus

A focused, on-brand approach will allow businesses to create a compliant plan that will place the health and wellbeing of employees (and visitors/customers) at the forefront.



*h\**

# 6 step process

## 1. Assess

COVID-19 risk assessment throughout building to ensure compliance.

## 2. Plan

Internal design audit and building walkthrough to identify outputs required at each touchpoint.

## 3. Design

From signage and floor graphics to screen presentation and literature – on-brand, consistent and simple.

## 4. Test

Select one floor/area of your building and create a test design environment before rolling out across all areas.

## 5. Roll out

Install and go live.

## 6. Manage

Invite employee feedback and develop your COVID-19 safe working journey where necessary.

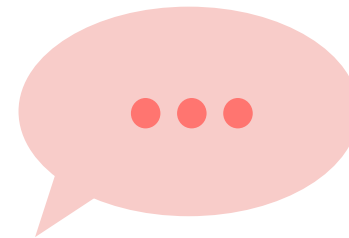


# How we can help

**Hampton specialises in placing company values and culture at the heart of our branded environmental design and internal communication projects.**

From learning zones and reception areas to entire building re-brands and internal signage planning, we have the award-winning team and experience you can trust.

Our fully integrated design and project management team are ready to respond to your COVID-19 requirements.



## Get in touch

hello@hampton.agency  
or visit [www.hampton.agency](http://www.hampton.agency)  
for more information





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